

# Minutes for PAC Meeting

## Friday 27<sup>th</sup> November 2009

11.00am meeting with lunch at 12.00pm  
Carousel Café, 22 Aughtie Drive, Albert Park Lake

### **Present**

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Jill Burn (Chair), Geoff Dean, Martin Grillo, Michael Judson, Mary-ann Liethof (Information Officer (Polio)), Simon Matheison (PSV), Jo McKenna, Gordon McKinnon, Liz Telford, Peter Willcocks

### **Confirmation of 30 October 2009 Minutes**

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Moved - Michael Judson

Seconded - Gordon McKinnon

### **Agenda Items**

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#### **PAC Meeting Dates** (last Friday of month)

February 26	May 28	August 27	November 26
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#### **Volunteer Grant**

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## Friday 27<sup>th</sup> November 2009

11.00am meeting with lunch at 12.00pm  
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### **Present**

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Jill Burn (Chair), Geoff Dean, Martin Grillo, Michael Judson, Mary-ann Liethof (Information Officer (Polio)), Simon Matheison (PSV), Jo McKenna, Gordon McKinnon, Liz Telford, Peter Willcocks

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- Senator Gary Humphries (Lib) Former Chief Minister and Minister for Health, ACT
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- John Tierney, Government Relations Adviser, Polio Australia
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Mary-ann reported that there was positive support for Polio Australia but that there is some way to go in terms of securing funding. Overall, the day in Canberra provided PA with invaluable guidance as to what our next steps should be for:

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The PAC discussed how they could assist with gathering numbers of polio survivors to demonstrate the need to the government via a letter campaign addressed to Nicola Roxon.

**Action:** Draft a form letter regarding the need for polio services to be standardised across Australia, referring to the late effects of polio (LEOP) - rather than PPS - promoting self management education and increased community outreach to people who may not realise they are experiencing the LEOP. It was seen as important that this letter include a section where people can personalise it by making their own comments, sign it, and include their printed name and address.

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**Jill, Liz, Michael to follow up.**

## **Book Sub Committee**

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## **Correspondence**

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- ***On behalf of the PAC, Jill thanked Mary-ann for her excellent and generous contribution to the polio community. Jill highlighted Mary-ann's constructive impact on the network and her positive influence on the many lives of polio survivors she has had contact with. Jill presented Mary-ann with a gift from the PAC. The PAC wishes Mary-ann well in her new roles at Polio Australia and COTA, and looks forward to much continued collaboration.***

**Meeting closed** at 12.00pm and guests Margaret Cooper (2009 outgoing PAC Member), Hazel McKinnon, Kris Chapman, Linda Morton, and Cliff Wise (IA Chairman) were welcomed for lunch. Peter Turner (IA CEO) and Michael Williams were also invited but were apologies on the day, as was Cliff's wife, Wendy.

**Date of next meeting** - 12.00pm for 12.30pm meeting - Friday 26 February 2010, IA Boardroom, 208 Wellington Street, Collingwood

# Minutes for PAC Meeting

## Friday 27<sup>th</sup> November 2009

11.00am meeting with lunch at 12.00pm  
Carousel Café, 22 Aughtie Drive, Albert Park Lake

### **Present**

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Jill Burn (Chair), Geoff Dean, Martin Grillo, Michael Judson, Mary-ann Liethof (Information Officer (Polio)), Simon Matheison (PSV), Jo McKenna, Gordon McKinnon, Liz Telford, Peter Willcocks

### **Confirmation of 30 October 2009 Minutes**

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Moved - Michael Judson

Seconded - Gordon McKinnon

### **Agenda Items**

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#### **PAC Meeting Dates** (last Friday of month)

February 26	May 28	August 27	November 26
March 26	June 25	September 24	(Christmas lunch)
April 30	July 30	October 29	

#### **Volunteer Grant**

Mary-ann is still waiting to hear about an application she made to the Dept of Families, Housing, Community Services and Indigenous Affairs (FAHCSIA) for a Volunteer Grant to reimburse travel costs for PAC members when attending meetings. This includes vouchers for a Maxi-taxi, public transport, fuel and toll charges, especially for people travelling from rural areas and/or are receiving a pension. These reimbursement costs are mentioned in the PAC Guidelines as a means of supporting rural polio community involvement. PAC Members are offered the choice of making a claim.

It was noted that over the past 5 years, PSV has included these volunteer costs within its budget under "Meeting Expenses". However, Mary-ann was advised that there had been a budget discussion (which she had not attended) intimating that reimbursing volunteers was not part of IA policy. Therefore, securing this Volunteer Grant will ensure reimbursement costs can still be made if further instructions are received to discontinue this practice.

#### **Issues re Mary-ann's departure**

- MAL will be meeting with Linda Morton (Manager Service Access), Michael Williams (Manager Community Services) and Kris Chapman (General Manager-Community Solutions) to discuss the replacement process for the Information Officer (Polio) position. Jill Burn has requested to attend this meeting.\* The importance of working with Independence Australia regarding the Information Officer (Polio) position was discussed.
- PNV Volunteer, Jill Pickering, has offered to replace Christine McAuslan as Minute Taker for the PAC. Jill has a clear understanding of PAC procedures as she was previously a member herself. As she will also be continuing her volunteer role with PNV, her knowledge and assistance as Minute Taker will be an asset for the PAC.
- In order to provide the polio community with some sense of continuity and connection prior to the Information Officer (Polio) position being filled, the contact numbers of PAC Members and Polio Support Group Conveners, have been highlighted in the last Polio Perspectives for the year.

\* Linda M has since advised that it would be best for Jill Burn to attend a second meeting rather than this initial one, i.e. once the routine operational issues have been addressed.

## Reports

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### Information Officer (Polio)

Mary-ann reported on the Polio Australia Delegation Program 26<sup>th</sup> November, 2009 which included meetings with:

- Hon Greg Hunt MP (Liberal), Shadow Minister for Climate Change Water and Environment, *Polio Australia Parliamentary Patron*
- Senator Claire Moore (ALP), Chair Senate Legislation Committee on Community Affairs
- Dr Meredith Arcus, Chronic Disease Senior Adviser to the Hon. Nicola Roxon, Minister for Health & Aging, and the Health Department's Head of Chronic Diseases
- Stan Piperoglou, A/Assistant Secretary, Chronic Disease Branch, Mental Health And Chronic Disease Division
- Jill Hall MP, Government Whip, Member of the House of Representatives Standing Committee on Health and Aging, and Polio Australia Parliamentary Patron
- Hon Bill Shorten MP, Parliamentary Secretary for Disabilities and Children's Services

A "Friends of Polio Australia" Parliamentary Luncheon was attended by:

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- Catherine King MP (ALP) *Polio Australia Parliamentary Patron*
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