

Polio Advisory Committee Minutes for meeting held Friday 27th June 2008

Present

Jill Burn, Margaret Cooper, Geoff Dean (via teleconference), Jane Henderson (PSV), Peter Hudson (Executive Manager, Community Services), Michael Judson (Chair), Mary-ann Liethof, Christine McAuslan (Minutes), Jo McKenna, Gordon McKinnon (via teleconference)

Apologies

Kris Chapman, Marilyn Grimme and Liz Telford

Confirmation of Minutes for meeting held 6th June 2008

Moved by Margaret and seconded by Jill. All in favour.

Agenda Items

- **Teleconferencing with Geoff Dean and Gordon McKinnon**

The teleconference 'trial' appeared to be a success, with Geoff and Gordon calling in from Leongatha and Warrnambool, respectively.

- **Introduction to Kris Chapman, Executive Manager, Community Services**

Kris was an apology for this meeting and will now attend July 25 meeting.

- **Polio Services Victoria: Jane Henderson's Report**

PSV Newsletter:

- The June 2008 PSV Newsletter is currently being printed and will hopefully be distributed next week.

Staffing:

- Genevieve Kennedy finished work on Friday 13th June 2008.
- There have been delays with her recruitment and interviews will take place on 23/07/08.
- We have a locum medical specialist, Dr Penelope Smith, commencing in PSV on 15/07/08.
- Priya Davis, orthotist, finishes with PSV on 30th June 2008.

Orthotics:

- Darren has postponed his move out of PSV following the resignation of Genevieve Kennedy.
- No clarity on PSV orthotic management until we learn of the 08-09 budget for PSV.

DHS:

- PSV received \$20,000 in response to Jane's finding submission to the MHACSD of the DHS to assist with the transfer process of PSV to SACS.
- Jane has recruited an administration assistant one day a week to assist with the tasks involved in the transfer.

Clinics:

Metro

- Darren and Jane are seeing clients without medical assistance at present.
- 4/12 waiting list.
- Jane's plans to recruit extra medical hours with the Medicare funds to reduce the clinic W/L have been way-layed now that we have no medical specialist.
- Darren and Jane are continuing to run a non-medical clinic on Monday mornings.

Regional

- Next clinic is in Swan Hill on Wed 2nd July. Darren and Jane will be attending by themselves. They have 2 new clients and 4 reviews.

Hydro:

- Jane is now running 2 consecutive hydrotherapy classes on Monday at 2.00pm and 3.00pm.

Definitions affecting statistics

Margaret tabled a handout re this. Also see point discussing National Survey.

AFDO Conference 2008

The Australian Federation of Disability Organisations (AFDO) is a recipient of Federal funding to advise government and will hold its first ever conference on the 9th and 10th of October this year.

Review of previous action plan

- **Final MOU for Polio Australia**
 - All suggested changes have been incorporated.
 - ParaQuad's Public Officer to sign off by the end of next week.
 - A copy of last version of the constitution was also forwarded to the PO.
- **Arranging the editing of the videos and backing up the tapes on DVD**

Steve Macagnan and Mary-ann met while Steve was in Melbourne. The work will be paid from the remainder of the Churchill Fellowship funds.
- **Transfer the videos/DVD's received on the Churchill trip to Australian formatting**

Michael has not progressed this due to lack of available time. It will be done in a few weeks.
- **Identify with National Health Survey to see if polio statistics are held**
 - Margaret followed up with the National Health Survey regarding polio statistics. The relevant statistics are not held.
 - In relation to the Consensus and ABS format questions are restricted to the symptoms not the cause and classified broadly for the purposes of ascertaining needs eg, specific services required.
 - Need to think around departmental definitions to gain information- 'is there another way to ask the questions?'
 - This issue may be something for early on the agenda of Polio Australia.
- **Erratum to be included in ParaGraph**

Mary-ann addressed this with the ParaGraph editors and a correction was included with the next edition.

Correspondence

No correspondence to be tabled.

Reports

PQV - Peter Hudson reported:

- Nothing new on ParaQuad's relocation.
- Kris Chapman will attend the next meeting
- The psychologist position that is currently vacant is being advertised.

Polio Community Officer

- Mary-ann is compiling a printed document (85 pages) from the website material of her tour. A copy will be sent to each support group to lend to those members who are unable to access the internet.
- The report to the Churchill Fellowship is also being compiled and will include recommendations.
- There is an International Conference in Warm Springs USA in April 2009 that Mary-ann would like to attend if funding were available.

General Business

- Mary-ann has not received any responses from her request to groups in relation to co-opting a member for the PAC. This will now be followed up and promoted at any forthcoming group visits and on the Polio Days.
- United Petrol offer 1c from a petrol purchase to the Charity of your choice.
- To include on the next agenda question relating to having guest speakers on matters of interest.
- First item on July agenda to be selection of PAC Chairman.
- PAC to write letter of thanks to the Winston Churchill Fellowship regarding giving Mary-ann the opportunity to do the polio tour of the US.

Action to be followed up

- | | |
|---|-----|
| • Transfer the videos/DVD's received on the Churchill trip to Australian formatting | MJ |
| • AFDO Conference information to be emailed out | MAL |
| • Draft letter of thanks to the Churchill Fellowship | JB |
| • Printed report of the Fellowship tour to be forwarded to all support groups | MAL |
| • Follow up United Petrol offer. | MAL |

Date of next meeting: 12.00pm for 12.30pm start – Friday 25th July 2008, Board Room, 208 Wellington Street, Collingwood, 3066